

AGENDA
LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL

Date: Wednesday, 9 November 2016

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Ms S Pankhurst (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford
M J Ford, JP
Mrs C L A Hockley
D L Steadman
Mrs K K Trott

Deputies: G Fazackarley
R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 3 - 6)

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 07 September 2016.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures or Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Leisure Events Programme

To receive a presentation by the Head of Leisure and Environmental Services on the programme of Leisure Events provided by the Council.

7. Holly Hill Leisure Centre Opening

To receive a presentation by the Head of Leisure & Environmental Services on the official opening of the new Holly Hill Leisure Centre on Monday 10 October 2016.

8. Review of Work Programme (Pages 7 - 10)

To consider a report by the Director of Operations which reviews the Panel's proposed Work Programme for 2016/17.

P GRIMWOOD
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
1 November 2016

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

**Minutes of the
Leisure and Community Policy
Development and Review Panel
(to be confirmed at the next meeting)**

Date: Wednesday, 7 September 2016

Venue: Collingwood Room - Civic Offices

PRESENT:

Ms S Pankhurst (Chairman)

Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, M J Ford, JP, Mrs C L A Hockley,
D L Steadman and Mrs K K Trott

**Also
Present:**



1. APOLOGIES FOR ABSENCE

There were no apologies for absence received for this meeting.

2. MINUTES

It was AGREED that the minutes of the Leisure and Community Policy Development and Review Panel held on 27 July 2016 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman acknowledged the tour of various leisure and community sites within the Borough that Member's went on today. All Members agreed they enjoyed the tour and found it very useful.

The Chairman thanked the organisers of the tour which was reiterated by the Members.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. LONG ACRE SKATE PARK - PETITION

A petition comprising over 100 signatures has been received requesting a Skate Park at Long Acres in Park Gate.

Members discussed this Petition and the site which is a small play area. It was raised that a Skate Park is already in existence in Abshot Road which is within walking distance of Long Acres and that, at this time, there would be no consideration of a Skate Park at Long Acres due to the close proximity of another one. It was agreed that the Head of Leisure and Environmental Services will write to the Petitioner explaining the decision at this time.

7. MEMBERS TOUR - LEISURE & COMMUNITY FACILITIES

A discussion was held following the tour by Members throughout the day of leisure and community facilities across the Borough. All Members agreed the visits had been useful and they were pleased to have seen the new Holly Hill Leisure Centre and surrounding open space. A question was raised about the opening date for the Centre and although there is no confirmed date, this is likely to be towards the end of September 2016. An official opening will then follow.

Discussion followed about the work of the Coldeast Volunteers and the transformation to the pond and surrounding area within the past year. Looking forward, progress will be made on the community orchard and the network of paths which will go through the woodland area.

Members commented that we have so much open space but a small number of Rangers and whether consideration could be given to funding another Ranger. The Head of Leisure and Environmental Services highlighted the excellent work of the Rangers and many volunteers across the Borough who compliment this work. Discussion took place about an existing temporary Ranger post and whether consideration could be given to making this a permanent post. The Head of Leisure and Environmental Services stated that this would not be considered unless there was an obvious need, and the current arrangements are proving to be very effective and discussions are ongoing about the potential of combining some maintenance work with the Streetscene team.

8. COMMUNITY GRANT AWARDS

The Panel received a presentation of the Leisure and Community Manager in respect of changes to the Community Grant Scheme whereby the CATS Funding monies and Matched Funding are now combined, creating the Community Fund which has streamlined and simplified the process for applying and processing grant applications for everyone involved.

The presentation highlighted how funding applications are considered in terms of the longevity of the group and how they will continue to fund activities in the future, what financial contribution the group can make alongside FBC funding from, for example, other external funding streams. Accounts are scrutinised and the funding must be for a purpose that involves the wider community.

The presentation outlined the close working between Officers, the applicant group and Ward Councillors throughout the application process. This continues once funding is approved, not only to ensure monies are spent, with the opportunity for a return of any funds if there is an underspend, but also to see the improvements made for the benefit of the community. Auditing also takes place together with the signing of a Community Fund Use Agreement to ensure the return or recovery of monies.

Members discussed the auditing aspect of the Grants and the role of the Ward Councillor; the expectations that groups should contribute either financially or otherwise, for example, by providing labour, to show commitment; and how the application stage of the process looks in some details at available monies groups have access to that could be used to fund their project.

The Leisure and Community Manager was thanked for her presentation.

9. WESTBURY MANOR MUSEUM RE-MODELLING - VERBAL UPDATE

The Panel received a presentation from the Head of Leisure and Environmental Services in respect of the proposed changes to the Westbury Manor Museum.

The Head of Leisure and Environmental Services outlined the proposed changes to each floor and how the changes will bring an interactive visitor experience to the whole building in a change to the existing Museum layout where café and exhibits are separate.

Comments of interested parties have been taken on board and there will be separate office and restroom space for staff and volunteers. The ground floor will see a room available for community use; a larger café area; and a more open feel to the outside of the museum. On the first floor it is envisaged there will be open display cases and more interactive opportunities. The second floor will house two studios for arts and cultural focussed start-up businesses; storage space; and office/restroom space.

The timetable of works schedules the Museum to close in January 2017 with reopen due June 2017.

The Head of Leisure and Environmental Services was thanked for his presentation.

10. REVIEW OF WORK PROGRAMME

The Panel considered a report by the Director of Operations which reviews the Panels proposed Work Programme for 2016/17.

Members requested that a verbal update be given to the 18 January 2017 meeting in respect of the first three months since opening of the new Holly Hill Leisure Centre.

It was AGREED that:

- (a) the Panel note the revisions to the work programme:-
 - (i) the Open Spaces Improvement Programme has moved to the November meeting; and
 - (ii) two items were added to the September meeting, Community Grant Awards and Long Acre Skate Park

- (b) with the addition of an update on the Holly Hill Leisure Centre being added to the 18 January 2017 meeting, the Panel approve the current Work Programme for 2016/17.

(The meeting started at 6.00 pm
and ended at 6.56 pm).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date **09 November 2016**

Report of: **Director of Operations**

Subject: **REVIEW OF THE WORK PROGRAMME 2016/17**

SUMMARY

At its meeting on 07 September 2016, the Leisure and Community Policy Development and Review Panel agreed the Work Programme for 2016/17.

RECOMMENDATION

Members are now invited to review the Work Programme for the Year 2016/17 as set out in Appendix A of the report.

INTRODUCTION

1. At the last meeting of the Panel on 07 September members agreed a Work Programme for 2016/17, attached at Appendix A.

REVISIONS TO THE WORK PROGRAMME FOR 2016/17

2. Members are asked to note the following amendments to the 2016/17 Work Programme:-
 - a) the two items Cams Alders Vision – Presentation and Open Spaces Improvement Programme have been moved from this meeting and at this time are unallocated;
 - b) an item, Holly Hill Leisure Centre Opening – Presentation has been added to this meeting; and
 - c) the item Holly Hill Leisure Centre Update has been added to the 18 January 2016 meeting.

RISK ASSESSMENT

3. There are no significant risk considerations in relation to this report

CONCLUSION

4. The Panel is now invited to review and agree the Work Programme for 2016/17, as set out in Appendix A of the report.

Background Papers:

None

Reference Papers:

Leisure and Community Policy Development and Review Panel – 07 September 2016 - Minutes

Enquiries:

For further information on this report please contact Mark Bowler. (Ext 4420)

APPENDIX A

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2016/17

<u>MEETING DATES FOR 2016/17</u>	
01 June 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Overview of Leisure and Community Portfolio - Presentation • Westbury Manor Museum - Presentation
27 July 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Holly Hill Leisure Centre Progress Report – Presentation • Citizens Advice Bureau - Presentation
7 September 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Long Acre Skate Park - Petition • Members Tour – Leisure & Community Facilities • Community Grant Awards • Westbury Manor Museum Re-Modelling – Verbal Update
09 November 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Holly Hill Leisure Centre Opening Presentation • Leisure Events Programme
18 January 2017	<ul style="list-style-type: none"> • Preliminary Overall Review of Work Programme 2016/17 and Draft Work Programme 2017/18. • Y-Services – Overview of Services in the Borough • Play Area Improvement • Holly Hill Leisure Centre - Update
01 March 2017	<ul style="list-style-type: none"> • Final Review of Work Programme 2016/17 and Draft 2017/18 Work Programme. • Fareham Leisure Centre Performance Review • Presentation by One Community

Unallocated items:

- Cams Alders Vision – Presentation
- Open Spaces Improvement Programme

